

DOE Computer Security Group Training Conference
CHARLENE DOUGLASS MEMORIAL AWARD

NOMINATION INSTRUCTIONS for 2002

Each year the DOE COMPUTER SECURITY GROUP TRAINING CONFERENCE will **accept nominations to** recognize an individual from within the DOE Federal/Contractor information systems security profession who has made significant contributions to information systems security.

Nominees may be involved in any aspect of information systems security, such as, but not limited to: training, education and awareness; managing information systems security programs; developing new procedures or processes that improve information systems security; developing new technology that provides security for information systems; implementing new technology that improves cyber security while providing a cost savings to the organization; providing outstanding service in information systems security for a defined constituency; providing an outreach service in information systems security to the local community; being the champion for a site-wide or Department-wide information systems security initiative; etc. The contributions may encompass efforts at either the national or the local level, or both.

Entries must be submitted by e-mail to Donna M. Chato at <chato@llnl.gov>. Deadline for submissions is midnight PST on: **Monday, March 18, 2002**

Nominees will be judged by a nomination review committee selected by the DOE CSG Training Conference Steering Committee. In the event of a tie, a vote by the nomination review committee will determine the winner.

The Winner will be announced and honored at the 2002 DOE Computer Security Group Training Conference in Phoenix, AZ, April 29-May 2, 2002 (See conference website for the 2002 DOE Computer Security Group Conference at **< http://cio.doe.gov/ucsp/sec_conf/default.htm >.**)

NOMINATION INSTRUCTIONS

Begin nominations with:

I nominate (full name and title) of (organization) for the Charlene Douglass Memorial Award for Outstanding Contributions in Information Systems Security. (*or something similar*)

In your nomination, describe this person and include justification for the nomination as suggested below.

Justification could include:

1. A brief synopsis of the duties of the individual.
2. A description of the individual's accomplishments (major achievements) that, in your opinion, warrant this nomination.
3. Why the organization, local community, or federal arena benefited from the activities of the individual.
4. The impacts beyond the organization of the nominee, if applicable or if known.
5. Information on whether the nominee received any compensation or awards as a result of the activities.
6. Nomination must include the name, telephone number, and organization of the person completing the nomination.

Nominations will be judged on the following:

1. Originality and uniqueness of the activities.
2. Extension of benefits beyond the nominee's organization, if applicable.
3. Perceived merit and relevance of the activities.
4. Scope of the activities and perceived impact.

Do not include any items that contain classified information. The activity may have involved participation in classified activities, but the nomination must be wholly unclassified.

NOMINATION FORM

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Name of Nominee:

Employing Organization:

Position and/or Title:

Nominee's Phone Number:

Work:
Or Home:

Nominee's E-mail Address:

Work:
Or Home:

***Qualifications Statement: (State the nominee's accomplishment that warrants this nomination?
See suggested topics under Award Instructions. Add additional sheets, if necessary.)***

(Person making this nomination)

(Date)

(Daytime Phone number)